

SKILLS CLUB!

Package

**Forms, Posters, and
Sign - Up Sheets**

**All the information and materials
to promote, register, and start
your Skills Club!**



Thank you for starting a

SKILLS CLUB!



Some of our programs include...



Skills Nunavut is a non-profit organization that promotes Trades and Technology programs as viable first choice career options to youth and young adults. We offer programs about trades and technology careers through after school clubs/programs, (like the one you're so incredible for running), workshops, camps, trade shows, and our Territorial and Skills Canada National competitions.

This package has everything you need to start a Skills Club!

In this package there is:

- Posters for promotional use, for each Skill Club you choose to run.
- A Sign-Up Sheet
- Attendance Sheet
- Registration Forms for both leader and students
- Leader/Volunteer Promo Posters (to get teachers or community members interested in teaching a club)



Here are some general guidelines about a Skills Club:

- Skills Clubs should take place at the community school or community centre after school, evenings, weekends, lunch hours or be incorporated into a course curriculum. All Skills Clubs must have approval by the local school administration. Skills Clubs that may require a specific location not on school property (e.g. garage/ community centre), must have approval from Skills Canada Nunavut (SCN), and the location's administration.
- Volunteer Leaders are asked to take photographs/videos of their participants in action during Skills Clubs meetings. Copies of these photographs should be submitted to SCN's Program Coordinator.
- Skills Clubs participants must be registered at a secondary educational institution, and be under the age of 22.
- All registration forms (filled-in and signed by a parent/guardian if under 18) must be submitted to SCN before the commencement of the Skills Club. Skills Canada Nunavut is not responsible for any participants attending Skills Club activities who did not submit registration forms with the signed release/waiver to SCN office.
- All volunteers are required to complete a Criminal Record Check and the vulnerable sector check prior to the commencement of the Skills Clubs.
- SCN will happily provide contest descriptions for any past Territorial or National competition areas upon request. The current competition descriptions are also available on our website at www.skillsnunavut.ca
- A record of attendance should be maintained for each Skills Club. Skills Club attendance information should be forwarded to SCN every few months for funding purposes.



Funding for Skills Clubs

- SCN provides funding to assist in the creation of new Skills Clubs, and to help existing Skills Clubs grow. All items purchased must be pre-approved by SCN. We are unable to support capital purchases of items over \$999.99. It is up to the Skills Club leader to determine the specific items they need, and include a link to where items can be purchased. SCN would prefer to purchase all resources directly. However, SCN will reimburse leaders or schools for Skills-related purchases, as long as these transactions have been pre-authorized by SCN.
- Receipts/invoices should clearly indicate the name of the Skills Club. For Cooking/Baking Clubs, SCN will not approve or reimburse for the purchase of premade foods, ready-bake mixes, or sugary treats
- Skills Clubs are strongly encouraged to fundraise. While SCN covers travel and accommodation cost directly associated with the territorial and national competitions, registration fees, extra meals and additional program expenses will be the responsibility of the Skills Club leaders and participants. Please contact SCN office for more information.



Materials

- Host facilities (high schools etc.) may use tools and equipment funded by SCN for their daily programs. However, consumables (e.g. wood, food products, shampoo, etc.) funded by SCN may only be used for the intended Skills program.
- Tools and equipment funded by SCN remain the property of SCN regardless of where they are used, and must be returned to the SCN office should the program no longer be taught at the school. In cases where tools or equipment have significant value, descriptions of the items as well as their serial numbers should be provided to SCN as soon as the box is opened.
- For Skills Clubs, e.g. Cooking and Baking, that require perishable ingredients on an ongoing basis, SCN recommends contacting your local DEA and Community Wellness officer for additional funding.
- All equipment purchased through SCN should be placed in a secure location; each school is accountable for equipment purchased through our program. If you are concerned about Skills equipment's safety, a lockable tote clearly marked as Skills Nunavut is a fund able item that could be purchased as part of your equipment through SCN.

Territorial Skills Competition

Our Territorial Skills Competition (TSC) takes place each spring. Over 70 youth from Nunavut compete in their chosen trade and technology skill. This Olympic-style trades and technology competition will feature up to 16 different competitions. Gold medal winners may have a chance to represent Nunavut at the Skills Canada National Competition! Skilled high school students, registered apprentices and post-secondary students pursuing an education/career in our skilled competition areas are eligible to compete. In order to compete at the TSC and SCNC, students must maintain regular school attendance.



Skills Canada National Competition

Gold medalists achieving a minimum score of 65%, at upon the discretion of the judges/Skills Canada Nunavut, may be eligible to move on to the SCNC. Qualifying winners will be expected to follow a training plan. Competitors will be accompanied by an advisor (teacher or Skills leader) from their home community who will travel with and mentor them for the duration of the competition. Students who do not comply with their training schedules or fail to return to classes, will not be eligible to compete; capable Silver Medalists will then have the opportunity to attend the SCNC upon the discretion of the school, SCN, and Skills leader. SCN staff will not act as student supervisors during the competition.



Thank you again for starting a



For all points of contact and questions, reach out to us here!

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Building *Nunavut* Together
Nunavut liuqatigiingniq
Bâtir le *Nunavut* ensemble



Foundation
Fondation